

QUANTON PARISH COUNCIL

Tel: 07939 366424

Email: parishclerk@quainton.org.uk

NOTICE OF MEETING

To the members of the council: -

5th May 2022

You are hereby summoned to attend the Annual Meeting of the Council on Thursday 12th May 2022 at 7.30pm. Members of the public and press are also welcome to attend.

Katherine Richardson



Clerk to the Parish Council

<i>Business to be transacted</i>	
1)	To elect a chairman
2)	To note and accept apologies for absence
3)	To record declarations of interest from councillors
4)	To review and approve minutes of the last council meeting
5)	Public forum – maximum of 15 minutes
6)	To report on Buckinghamshire Council and TVP matters
7)	To report on transport and infrastructure matters
8)	To consider current planning applications and related matters
9)	To review reported matters outstanding
10)	To review council policies and Trustees
11)	To receive the Clerks report
12)	To review the monthly finance report and bank reconciliation
13)	To receive reports on recreational facilities and activities
14)	To record items of business for the next council meeting 9th June 2022

<i>Agenda Ref.</i>	<i>Key matters for review/action</i>
1	<ul style="list-style-type: none">• Acceptance of office
6	<ul style="list-style-type: none">• BC matters - Cllr Macpherson (BC ward member)• Community Board matters – Cllr Smith
7	<ul style="list-style-type: none">• EKFB meeting and works update• Proposed footpath widening and traffic calming measures on Station Road• SID installs – Cllr Whitlock• Fix My Street - progress
8	<ul style="list-style-type: none">• New planning applications
10	<ul style="list-style-type: none">• Financial regulations• Standing Orders• Trustee appointments
11	<ul style="list-style-type: none">• Clerk transfer of responsibilities• Annual Governance & Accountability Review• Correspondence
12	<ul style="list-style-type: none">• Authorisation of payments pending• Funding requests
13	<ul style="list-style-type: none">• Monthly sports & recreation report – Cllr Butler
14	<ul style="list-style-type: none">• Informatives and matters for the next meeting