

## QUANTON PARISH COUNCIL

### Minutes of the Council meeting held at the Memorial Hall on 11th May 2017

#### **Present:**

Councillors: Arthur Evans (chairman), Nick Heirons (vice chairman), Michelle Thompson, Malcolm Wearn, John Knox, Brian Fludgate (clerk).

Members of the public – 3

### **Annual Council Meeting**

#### **1. Election of chairman and vice chairman**

<b>RESOLVED c/2017/13</b> to elect Arthur Evans as chairman and Nick Heirons as vice chairman.
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#### **2. Acceptance of office**

The declarations and acceptance of office were signed in the presence of the clerk.

#### **3. Apologies for Absence**

<b>RESOLVED c/2017/14</b> to accept apologies from County Councillor Janet Blake, District Councillor Kevin Hewson, Councillors Claire Lucas, Nick Butler.
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#### **4. Declarations of Interests**

Cllrs Evans, Lucas and Thompson declared interests regarding the proposed development of North End Nurseries due to their personal dealings with the landowners (see section 9.3 of minutes).

#### **5. Open Forum**

There were no formal representations from the public, but the chairman allowed questions from the floor.

#### **6. Annual Review**

##### **1. Meeting Minutes**

Having been circulated prior to the meeting, the minutes of the previous meeting were duly signed by the chairman as a true and accurate record.

<b>RESOLVED c/2017/15</b> to approve the minutes of the meeting held on 13th April 2017
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##### **2. Terms of reference for committees and other external bodies.**

The clerk recommended that council nominated trustees should have a continuous term of office until the relevant charitable trust advises the council the individual has stepped down.

<b>RESOLVED c/2017/16</b> to approve a continuous term of office for council nominated trustees
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##### **3. Council policies and regulations**

Standing Orders, Financial Regulations, Freedom of Information Publication Scheme and Complaints were reviewed and approved without amendment. The new policy Equal Opportunity was adopted.

<b>RESOLVED c/2017/17</b> to adopt the Equal Opportunity policy
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##### **4. Insurance Cover**

The clerk advised the insurance renewal policy had adequate cover for all council activities, and an opportunity to enter into a 3 year long term agreement with the insurer to qualify for a 5% discount on the annual premium.

<b>RESOLVED c/2017/18</b> to enter into a 3 year long term agreement with Aon Insurance
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Chairman's initials:

Date:

### 5. The General Power of Competence

The council agreed and confirmed its eligibility to exercise the general power of competence as the clerk continues to be CiLCA qualified, and two thirds of councillors were elected at the last election.

**RESOLVED c/2017/19** to exercise the general power of competence until the next annual council meeting

### 7. Reported Matters Outstanding

#### 1. Station Road – Lack of High Speed Broadband

Work to apply to BT under the Community Fibre Partnership scheme continues. Cllr Hewson is investigating the role AVDC may now have in the Connected Counties initiative and if this can be leveraged to provide a high speed service to all Station Road residents.

#### 2. George & Dragon advertising sign on The Green

Cllr Heirons is still awaiting advice on the legal position from AVDC regarding enforcing bye laws on The Green.

#### 3. HS2 & East West Rail

Network Rail have postponed the next consultation phase for the East West rail project due to the general election and will advise new meeting dates and venues. It was agreed to request Cllr Blake's support in securing Quainton Memorial Hall as a suitable and appropriate location.

### 8. County and District Councillor Briefings

- Annual report from Cllr Blake had been circulated.
- Cllr Knox will attend the Bucks CC unitary engagement session on 22nd May 2017.
- Cllr Hewson had advised prior to the meeting that he would follow up on AVDC related matters that may be raised at the meeting for his attention.

### 9. Planning Matters

#### 1. Applications Pending or Recent Determination

Planning Ref	Details	Location	PC Comments/Status
17/01264/APP	Erection of 2 detached dwellings with access, parking and amenity space	52 Lower Street Quainton	Pending Comments
17/01265/APP	Change of use from A2 to residential	Swan & Castle	
17/01188/AHR	Removal of 5m section of hedgerow	Land off Carters Lane Quainton	Approved 28 April
17/01370/APP	2 storey extension to side and single storey to rear	18 Upper Street Quainton	Pending Comments
17/00964/APP	Construction of dormer window on rear slope of single storey side extension	54 Upper Street Quainton	Approved 24 April
17/00858/APP	First floor extension to front and rear	137B Station Road Quainton	Approved 8 May
17/00737/AOP	Erection of up to 80 dwellings and associated access	151 and Land to rear of 151 Station Road Quainton	Pending comments
17/00034/REF	Single storey rear extension. New pitched flat roof to existing single storey rear extension	45 The Green Quainton	Appeal pending
16/04392/APP	Retention of Units 11, 12, & 13. Change to B2 Unit 13 and joinery extension.	Ladymead Farm Denham	Application withdrawn
16/03650/APP 16/04098/AGN	Change of use of land for siting of a mobile home. Creation of 88m long access track to link to new agricultural buildings	Orchard Farm Blackgrove Road Quainton	Refused 19 April
16/03860/APP	Erection of one detached dwelling with access	Land at 36 Upper Street Quainton	No objection. Awaiting decision.
16/03886/A17	Certificate of Appropriate Alternative Development – 4 dwellings	Melling Farm Station Road Quainton	No objection. Awaiting decision.

Chairman's initials:

Date:

15/03583/AOP	Development of 31 dwellings and associated infrastructure	Land south of The Strand Quainton	<b>Planning enquiry scheduled to be heard in July</b>
15/04276/APP	Erection of 13 houses	Land south west of 62 Station Road Quainton	<b>Revised plans awaited - No objection</b>
16/02367/APP 16/02369/APP	Erection of agricultural building Retention of existing mobile home for use as a temporary agricultural worker's dwelling	Trail Flatt Farm Quainton	<b>Refused 3 February</b>
<b>Tree Works</b>			
17/01199/ATC	Trimming of False Pear Tree	3 Klee Close Quainton	<b>Approved 3 May</b>

## **2. Anstiss Bequest – Bones Close Development**

Following the presentation given at the last council meeting, the Anstiss Bequest have been advised of the parish council's position that the proposed housing plan is unsuitable.

## **3. North End Nurseries – Potential Development**

Developer Laxton Properties Limited acting on behalf of the landowners have contacted the council regarding potential new housing on the nurseries site. No details are available at present, but letters have been sent to North End residents by the developer advising of their intention to consult with the parish council.

## **4. Railway Cottage Doddershall**

The resident at Railway Cottage had made a request to the parish council to provide a letter of support for a new application to erect a double garage. The council has not objected to past applications which have been refused planning consent. It was agreed that councillors will visit the site before setting out the council's position on a re-submitted application.

## **10. Clerks Report**

### **1. Village Defibrillator**

The replacement external cabinet has been installed to enable the defibrillator to be available for public use.

### **2. Allotments**

New allotment tenants have come forward which means only a quarter plot remains unrented.

### **3. North End Lane Dipping Pond**

The clerk had assisted an ecology survey team to locate the historical baptism pond located on the public footpath behind houses on North End Road. As this now opens the pond to public access, a 'Danger Deep Water' sign has been ordered to be placed on the gated entrance to the area.

## **11. Finance**

<b>1. Payments pending previously circulated</b>	<b>2. Receipts reported</b>
£ 76.00 – Playground repair kit	£ 0.17 – Bank interest
£ 243.30 – Clerk's net salary (April)	£ 12245.00 – Precept
£ 162.00 – HMRC PAYE (April)	£ 1727.85 – QMH loan payment
£ 48.13 – Eon streetlight supply (April)	
£ 3000.00 – Windmill project replacement panels	
£ 27.84 – Allotment tarpaulins	
£ 189.00 – Parish phone bill	

Chairman's initials:

Date:

<b>RESOLVED c/2017/20 to approve the payments pending as recorded above.</b>
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### **3. Bank Reconciliation**

The official bank statement for period 5th April to 5th May 2017 was presented for review and duly signed as correct.

### **12. Representations from the Public (correspondence)**

No correspondence was required to be circulated.

### **13. Recreational Facilities**

#### **1. General**

- Seat at the top of Winwood Drive has been repaired.
- Repair kit for Upper Street playground surface ordered.

### **14. Roads Pavements & Street lights**

#### **1. Thames Water Replacement Mains Work**

Dates had been circulated to residents for the planned works although Station Road did not commence on 3rd May, and is awaiting a new date due a road closure being necessary.

#### **2. Update on outstanding works with Transport for Bucks (TfB)**

- Station Road crossroads white road markings continues to be a priority for re-painting.
- Red tarmac on the 30mph marking on Lee Road is still to be completed and awaiting capital funding.

#### **3. Maintenance of Parish Trees**

The chairman raised concerns on behalf of some residents as to the poor or possible dangerous state of trees in the village both on the highway and on private land, and what may be done to conduct any remedial work required. There may also be support to plant new trees where they have been lost or to fill suitable spaces.

It was generally agreed that this would have to involve volunteers and the seeking of landowner permissions if this initiative is to progress.

It was not known if this is an issue of general concern to parishioners, and the clerk suggested using the online poll facility on the parish website to gauge local public opinion.

### **15. Business for next meeting**

None.

### **Date of Next Meeting**

The next ordinary meeting of the Parish Council will be held on **Thursday 8th June 2017** in the conference room at the **Memorial Hall Station Road Quainton at 8pm.**

Being no further business the Chairman declared the meeting closed at 9.25pm.

Chairman's initials:

Date: