

QUANTON PARISH COUNCIL

Minutes of the meeting of the Council held at the Memorial Hall on 12th July 2018

Present:

Councillors: Arthur Evans (chairman), Nick Heirons (vice chairman), John Knox, Nick Butler, Claire Lucas, Michelle Thompson, Brian Fludgate (clerk).

Members of the public – 4

Invitee: Marcus Militello, Berks, Bucks & Oxon Wildlife Trust (BBOWT).

1. Apologies for Absence

<i>RESOLVED c/2018/27 to accept apologies from Cllrs Janet Blake, Scott Raven and Malcolm Wearn.</i>
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2. Declarations of Interests

None received.

3. Approval of Minutes

The minutes of the previous meeting had been circulated prior to the meeting, and duly signed by the chairman as a true and accurate record.

<i>RESOLVED c/2018/28 to approve the minutes of the meeting held on 14th June 2018</i>
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4. Presentation on the Hedgerow Havens Project

- 4.1 Marcus Militello, the Hedgerow Havens Project Officer outlined the project which aims to work with parish councils and landowners to improve linear features such as hedgerows, field margins, road verges, watercourses ditches and ponds for wildlife. The scheme has funding provided by Aylesbury Vale District Council via developer financial contributions from new housing development such as Berryfields.
- 4.2 It was agreed to support the project and arrange a date for a 'walk around' the parish to identify potential areas for improvement.

5. Open Forum

Mr M Roberts representing the Quanton Windmill Society conveyed its thanks to the parish council for the support and facilitation of the HS2 grant towards the new viewing gallery to commence in August and provided an update on progress on the work to re-instate the sails later in the year.

6. Reported Matters Outstanding

6.1 Village Post Office Proposal

Further discussions have taken place with senior managers from the PO Network Operations, and a further update may be provided at the next meeting.

7. County and District Matters

- 7.1 Cllr Butler reported on attendance at the Greatmoor incinerator meeting on 28th June. It was confirmed the owners will apply for permission to double the current daily lorry movements to and from the site.
- 7.2 Cllr Knox reported on the Waddesdon Local Area Forum Meeting on 21st June. Waddesdon police station is in danger of closure, and it is planned to reduce the number of area PCSOs from 3 to 2.

Chairman's initials:

Date:

8. Planning Matters

8.1 Applications Pending or Recent Determination

Planning Ref	Details	Location	PC Comments/Status
18/02124/APP 18/02125/ALB	Conversion of existing timber frame barn to a dwelling	Doddershall House	Pending PC Comments.
18/02050/AGN	Proposed agricultural building	Land at Station Road	No objection. Awaiting decision
18/02008/AOP	Outline application for 2 two storey detached dwellings	159 Station Road	PC Comments submitted
18/01802/APP	Two storey rear extension, single storey side extension and front porch	29 Cautley Close	PC Comments submitted. Revised parking plan opposed
18/01796/APP	Part single, part 2 storey rear extension, addition of balcony, replacement doors and windows	50 Lower Street	No objection. Awaiting decision
18/01687/APP	Two storey and single storey rear extension	5 The Green	Opposed. Awaiting decision
18/00768/APP 18/00769/ALB	Re-construction of Outbuildings Coach house, conversion to residential. Repair of garden walls and replace entrance gates.	Brudenell House 29 Church Street	No objection. Awaiting decision
18/00111/APP	Insertion of dormer window to rear	16 Church Street	Opposed. Awaiting decision
17/03519/AOP	2.5km national cycling route	Lower South Farm Doddershall	No objection in principle
17/03253/APP	Erection of B1 new unit and regularisation for units 11, 12 and 13	Ladymead Farm Denham	Opposed. Awaiting decision by DMC
17/01264/APP	Erection of 2 detached dwellings with access, parking, and amenity space	52 Lower Street	Opposed. Awaiting decision
17/01265/APP	Change of use from A2	Swan & Castle	Approved
16/03886/A17	Certificate of Appropriate Alternative Development – 4 dwellings	Melling Farm Station Road	No objection. Awaiting decision.
15/04276/APP	Erection of 13 houses	Land south west of 62 Station Road	Granted subject to completion of the S106 Agreement.
15/00502/CON3 18/00022/ENFNOT 18/00029/REF	Alleged unauthorised siting of mobile home on site 4 Bay Portal Frame Barn for livestock and storage for machinery and hay	Trail Flatt Farm Lee Road	Enforcement notice served. Appeal commenced. Appeal lodged against refusal

8.2 Outstanding Planning Matters

The clerk has written again to AVDC planning enforcement to request an update on the permitted development situation at Orchasrd Farm Blackgrove Road, and to alert them the site has been renamed Heritage Park Farm.

9. Clerks Report

9.1 Upcoming Dates and Deadlines

- BCC supported Bus Service Survey closes on 20th July.
- BCC Local Area Forum meeting 4th October.
- To advise BCC on parish council requirements for devolved services by end of November. The current BCC subsidy payment of £1983 per annum to continue for a further 4 years.

Chairman's initials:

Date:

9.2 General Data Protection Regulation

- Cookie statement added to website and The Privacy Statement has been amended.
- Clerk investigating if an SSL certificate is necessary for the website and new email system.
- All councillors now provided with quainton.info email addresses. The clerk will assist in setting up on personal computers.
- BCC has organised GDPR training for parish councils on 25th September.

9.3 Community Beacon

Advice provided by AVDC planning regarding whether planning consent is required for the 11th November event recommended a Certificate of Lawfulness should be applied for.

9.4 Allotments

Due to the current hot weather conditions, advice has been issued to plot holders that the use of hosepipes from the allotment standpipes is suspended until further notice to conserve water.

10. Finance

10.1 Payments pending previously circulated	10.2 Receipts reported
£ 1376.28 – Upper Street playground repairs	£ 0.87 – Bank interest (reserve account)
£ 269.90 –Litter collection (j Godfrey)	
£ 278.93 – Clerks net salary	
£ 185.60 – HMRC PAYE (June)	
£ 54.71 – Streetlight supply (June)	
£ 35.00 – ICO registration fee	
£ 77.00 – AVDC planning fee (Community Beacon)	
£ 113.00 – Memorial Hall room bookings	
£ 0.68 – Bank overdraft charge	
£ 672.56 – Community Beacon install materials	
£ 447.00 Office expenses Q1	
£ 400.00 Upper Street playground annual rent	

RESOLVED c/2018/29 to approve the payments pending as recorded above.

10.3 The bank reconciliation statement for period 5th June to 5th July 2018 was reviewed and duly signed as correct.

11. Correspondence

11.1 Enquiry received as to any potential land available for a horse sanctuary. The clerk has replied providing some possible locations and landowner contact details.

11.2 Email from resident regarding the Hedgerow Havens Project. BBOWT will deal direct with them as to whether their garden pond could qualify for attention.

11.3 Email from the Quainton Village Society suggesting the monies from the HS2 Communities & Environment Fund be Bid for by the parish council being:

- Purchase of land at Bones Close for use as additional public car parking.
- Provision of additional street lights in 'black spot' areas in the village.

Chairman's initials:

Date:

11.4 The parish council advised they would consider both suggestions, but firstly to make enquiries about the possible cost of purchasing Bones Close, and to conduct a street light survey to identify where new units would be both justified and have public support.

12. Recreational Facilities

12.1 Cllr Lucas had previously circulated the July recreational report. It was agreed to order additional wet pour rubber to further repair the playground soft surface. Quotes are also being obtained for the re-painting of the playground equipment.

12.2 The playground contractors have completed the maintenance and repair of the cableway and toddler swings.

13. Roads Pavements and Streetlights

13.1 Cllr Knox reported on the TfB conference held on 4th July. Key focus was on the overwhelming demand for pot hole repair, and a trial taking place with selected parishes to undertake their own repairs on streets not on the highway. It is increasingly likely Bucks CC will plan to only make repairs on main highways. A new parish portal has been introduced to make the reporting of pot holes easier.

13.2 Cllrs Heirons and Thompson to meet to review the comments information provided by residents on The Green regarding parking and existing access permissions.

13.3 Update on works with Transport for Bucks (TfB):

Station Rd Crossroads	Sign replacement. New signs on order
44 Lower Street	Grate cover in road loose
The Green 38	Drain Blocks in heavy rain
The Green	Kerbstones displaced
Lower Street Seye & Sele Hall	Grating subsiding
Junction Lower Street/Station Road	Blocked kerb weir
Winwood Drive	Subsidence on road reported
Winwood Drive	Awaiting drain jetting at bottom of road
North End Road	Micro surfacing planned March 2018
The Strand	Kerb Weirs and kerbstones
Upper Street	Kerbstones displaced
Townsend - N End Road - Klee Close	Flooding onto road
Church Street	Missing kerbstones
Station Road (108 – 110)	Broken kerbstone – re-reinforcement wire exposed

13.4 The parish council has registered an interest in obtaining the Waddesdon VAZ unit once it is replaced.

14. Business for next meeting

None proposed.

Date of Next Meeting

The next meeting of the Parish Council will be held on **Thursday 9th August 2018** in the conference room at the **Memorial Hall Station Road Quainton at 8pm.**

Being no further business, the chairman declared the meeting closed at 9.50 pm.

Chairman's initials:

Date: