

QUANTON PARISH COUNCIL

Minutes of the ordinary meeting of the Council held at the Memorial Hall on 11th July 2019

Present:

Councillors: Arthur Evans (chairman), Nick Heirons, John Knox, Michelle Thompson, Claire Lucas, Nick Butler, Malcolm Wearn, Brian Fludgate (clerk).

No members of the public were present.

1. Chairman's Introduction

The chairman welcomed all to the meeting and explained the meeting process particularly following feedback from a resident regarding a perception the public are not able to make comments at the meeting.

2. Apologies for Absence

RESOLVED c/2019/22 to accept apologies from County Cllr Janet Blake and District Cllr Scott Raven
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3. Declarations of Interests

There were no declarations of pecuniary interest, but Cllrs Lucas and Thompson expressed an interest due to their familiarity with the owners of North End Nurseries (see planning update 8.4).

4. Approval of Minutes

The minutes of the previous meeting had been circulated prior to the meeting, and duly signed by the chairman as a true and accurate record.

RESOLVED c/2019/23 to approve the minutes of the meeting held on 13th June 2019
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5. Public Forum

There were no prior questions or issues raised by the public for attention.

6. Reported Matters Outstanding

6.1 The Green Project

Cllr Heirons provided a further update and work continues to investigate options to regularise the on street parking arrangements and what conditions may be required.

6.2 HS2

It was confirmed that the next community engagement session would be run in a more formal meeting format. The session could start with an initial period for resident to look at maps etc and then a chaired question and answer session. The next event is unlikely to occur before September this year.

6.3 Tree on The Green

Awaiting the full arborist report on all the trees on The Green, but advice received so far is the tree next to the bonfire site will have to be cut down and removed completely due to disease. It was agreed to release funds for this work which would also entail the re-route of the underground electricity feed. It was also agreed to remove dead branches from the horse chestnut nearby. Landowner Schools Land Charity will also need to be consulted, and a planning application submitted to AVDC for the tree removal.

6.4 New Dog Bin – Station Road

It was agreed to retain the existing bin in its location on Station Road and factor the cost of an additional bin near the footpath into Station Road pastures in the 2020/21 budget setting process.

Chairman's initials:

Date:

7. County and District Matters

Cllr Evans had circulated a report on the Waddesdon Local Area Forum meeting held on 2nd July. The parish will receive one Community Speed Watch sign funded by the LAF to display in the village.

8. Planning Matters

8.1 Ref. 19/02447/APP Single storey side and rear extension, garage conversion – 153A Station Road.

No objections raised to the application.

8.2 Ladymead Farm Denham

Reports had been received from residents that new entranceway was being constructed and breaking out on the hill before Banner Hill Cottage. It is understood a temporary 'haul road' is being constructed to the site for the new light industrial unit works. The clerk will seek further clarification with the landowner or their agent regarding any longer term use of the new access and other matters.

8.3 Ref. 18/02008/AOP Two x 2 storey detached houses – 159 Station Road

The clerk had met with landowner to discuss the present dilapidated state of the building. The building is secure to prevent entry into the building but there is still concern regarding the exposed end gable. The clerk advised that getting a decision on the current planning application would accelerate what action is needed to either demolish the building or allow new building works to commence.

8.4 Ref. 18/02380/APP Erection of six dwellings – North End Nurseries North End Road

The application did not make the agenda of the 4th July Development Management Committee meeting and it is unlikely the case will be looked at before the August meeting. It is still the intention for the parish council to speak at the DMC to present its reasons for supporting the proposed development.

8.5 Quanton Neighbourhood Development Plan

A first cut revision of the plan has been drafted and sent to AVDC for comment. Further revision work will take place so that a draft may be circulated to all councillors. The plan will allocate land for housing along Station Road using the sites detailed in the emerging Vale of Aylesbury Local Plan to afford more protection from speculative development once the plan becomes part of the VALP.

9. Clerks Report

9.1 Upcoming dates and deadlines:

- AVDC VALP Parish & Town Council Briefing – Tues 23 July (AVDC Gateway)
- BCC Parish Liaison Meeting -Weds 24 July (County Hall) – provisional
- AVDC Parish Planning Forum – Tuesday 30 July (AVDC Gateway)
- Review of Polling Districts & Places – Submissions by 2 August
- BCC/FCC Incinerator Liaison meeting – 26 September (Greatmoor)
- Waddesdon LAF – Wednesday 2 October (Waddesdon CC)

9.2 Correspondence

No correspondence to report

9.3 QNDP Review

A grant application to the Local Communities fund had been submitted to cover the main costs of the review, and £3050 has been awarded.

9.4 Annual Audit

The Annual Governance and Accountability Return (AGAR) Part 3 was sent to the external auditors on 24 June and is now in the queue for processing. The notice for the public to view or query the parish accounts for 2018/19 has been posted.

9.5 Hogshaw Parish Meeting

The clerk will attend a parish meeting on 15th July to assist with their parish response to a planning application at the Green Dragon Rare Breeds Farm and Eco Centre. The site is currently up for sale.

Chairman's initials:

Date:

9.6 Allotments

A recent inspection has found several plots have overgrown and will need clearing. The clerk will investigate the work and cost to prevent the plots becoming deteriorated. A full examination of all areas is to be conducted to rate the state of each plot and if necessary, require the allotment holder concerned to make improvements.

It was agreed that in the absence of village resident interest in taking up spare plots, they would be offered to neighbouring parishes.

9.7 New Quinton Website

The new GDPR compliant website template has been completed and is awaiting vetting and amendment by the clerk. Once the website is fully ready to go 'live' the clerk will provide further advice on migrating over to the new email addresses for all councillors with timelines.

10. Finance

10.1 Payments pending previously circulated	10.2 Receipts reported
£ 360.00 – Grass cutting (sports field)	£ 3.36 – Bank interest (reserve account)
£ 447.74 – Office expenses Q1	£ 2155.00 – Insurance claim payment (streetlight column)
£ 1.76 – Allotment water supply (July)	
£ 310.72 – Clerks net salary (June)	
£ 207.20 – HMRC PAYE (June)	
£ 50.49 – Streetlight supply (June)	

RESOLVED c/2019/24 to approve the payments pending as recorded above.

10.3 Bank Reconciliation (£)

Brought forward 2018/19	26636.56	Reserve account	21898.17
Receipts to date	19197.44	Current account	14768.17
total	45834.00	total	36666.34
Less payments to date	9167.66	Less paid not drawn	0
Bank balance at 5 July 2019	36666.34		36666.34

11. Recreational Facilities

11.1 Recreational report for July had been circulated. The skatepark field has been cut by the local farmer.

11.2 Skatepark Graffiti

The clerk will check with contractor Chesmetalwork as to the start date to re-paint the skate park units following graffiti damage.

11.3 Beware of Thieves Sign

Cllr Evans will circulate the wording of the sign proposed by the PCSO for comment and approval. To be placed at the parking bay by the church on New Road

11.4 RoSPA annual inspection reports

The clerk will chase the cost quote from the playground provider for the dismantling and inspection of equipment as specified in the RoSPA report,

11.5 Schools Land Charity

A vacancy will arise for a parish council nominated trustee, and individuals will be approached to fill the position.

Chairman's initials:

Date:

12. Transport and Infrastructure

12.1 The ditch flooding on the lower end of Station Road is being dealt with by the BCC Local Area Technician for Westcott. .

12.2 Thames Water Mains Replacement Works:

A reply had been received to the parish council's letter sent to the Thames Water Customer Lead on 4th March 2019. However, it was agreed the response was disappointing, and a further letter will be sent to pursue the claim for compensation and for remedial works to be completed.

13. Further Public Comment

Item put aside.

14. Business for next meeting

None recorded.

Date of Next Meeting

The next meeting will be held on **Thursday 8th August 2019 at 8pm** in the conference room at the **Memorial Hall Station Road Quainton.**

Being no further business, the chairman declared the meeting closed at 9.40pm.

Chairman's initials:

Date: