

## QUANTON PARISH COUNCIL

### Minutes of the meeting of the Council held at the Memorial Hall on 9th May 2019

#### **Present:**

Councillors: Arthur Evans (chairman), Nick Heirons (vice chairman), John Knox, Michelle Thompson, Claire Lucas, Nick Butler, Malcolm Wearn, Brian Fludgate (clerk).

Members of the public – 4

### **Annual Meeting of the Council**

#### **1. Election of Chairman**

1.1 Cllr Wearn proposed Cllr Evans for chairman seconded by Cllr Thompson. Cllr Evans was duly elected unopposed.

**RESOLVED c/2019/13 to elect Arthur Evans as chairman**

1.2 The declaration of acceptance of office was signed in the presence of the clerk.

#### **2. Election of Vice Chairman**

There were no nominations for the post, and it was decided to defer the election of a vice chairman.

#### **3. Review of Council Policies**

3.1 The Financial Regulations and Standing Orders were reviewed without amendment.

3.2 Updated terms of reference for the Bonfire and Fireworks committee were agreed.

3.3 The clerk will liaise with the Sports committee regarding drafting their terms of reference for councillor agreement.

#### **4. General Power of Competence**

Each year the parish council must record their continued eligibility to use the General Power of Competence. It was re-affirmed the clerk remains qualified, and the council had at least two thirds of its councillors elected at the last election or by-election.

**RESOLVED c/2019/14 to approve the continued use of the General Power of Competence**

### **Meeting of the Council**

#### **1. Chairman's Introduction**

The chairman welcomed all to the meeting and explained the meeting process particularly the format for making representations from the floor.

#### **2. Apologies for Absence**

**RESOLVED c/2019/15 to accept apologies from Cllrs Janet Blake, Scott Raven, Claire Lucas, PCSO D Fahy**

#### **3. Declarations of Interests**

None received.

#### **4. Approval of Minutes**

The minutes of the previous meeting had been circulated prior to the meeting, and duly signed by the chairman as a true and accurate record.

**RESOLVED c/2019/16 to approve the minutes of the meeting held on 1th April 2019**

Chairman's initials:

Date:

## **5. Public Forum**

Questions were taken from the floor on several matters including those relating to HS2 contractor works (refer to 6.3). Further questions were raised at the end of the meeting including the possibility of additional streetlights and the security of the parish website.

## **6. Reported Matters Outstanding**

### **6.1 The Green Project**

Cllr Heirons reported an explanatory statement had been published in the May Quanton News regarding the proposed actions to protect the infrastructure of The Green, and to date there had been no public feedback. Further investigations to be undertaken such as the possible need for a more formal agreement between the parish council and Schools Land Charity regarding tenancy conditions.

### **6.2 5 The Green building works**

Cllr Heirons reported on discussions with the builder who wishes to use an area on The Green for building materials and access for plant into No.5. It was agreed that any consent had to ensure no damage to The Green, and it was for the builder to propose how best this may be achieved.

### **6.3 HS2**

Cllr Knox provided an update on the response from AVDC on HS2 issues namely:

- To rely on HS2 Community Liaison for all matters.
- Weekend working at the National Grid pylon site in March was a test and pending no objection was to be extended for a much longer period as agreed with AVDC.
- Communication on changes to existing works still not being advised to the parish council.
- The extension of the weekend working has prevented public use of the main access to Finemere Wood which had been offered as a consideration to re-open at the last Community Forum by National Grid representatives. The alternative entrance is impractical and close to a blind summit bridge.

### **6.4 Quanton Beacon**

Events organised by the Queen's Pageant Master are to be held 7 – 10 May 2020 to mark 75 years since the announcement of Victory in Europe at the end of WW2 to be promoted as VE Day 75. It was agreed to participate in the celebrations by erecting and lighting the Quanton Beacon.

Refer also to 9.3

## **7. County and District Matters**

7.1 Cllr Blake had previously provided a written end of year report on Bucks County Council their activities and related matters.

7.2 The clerk will follow up with Cllr Raven on planning and enforcement matters raised previously.

## **8. Planning Matters**

### **8.1 Ref. 19/01329/ALB Addition of 2 dormer windows to front of main house. Refurbishment and reconfiguration of out buildings – Dry Leys Farmhouse Shipton Lee**

The parish council had no objections to the application.

### **8.2 Ref. 19/01427/APP External amendment to approval 17/01265/APP – Swan & Castle PH 52 Lower Street**

The amended plans show the conversion will increase the bedrooms from 4 to 5 which will compromise the parking spaces allocated. The front verge is currently maintained by the parish council under the devolution agreement with Bucks CC, and the applicant will need to clarify its ongoing maintenance post construction. There is also no statement as to whether the existing pole with a streetlight will remain unaffected.

### **8.3 Ref. 19/00151/APP Front porch, part two storey part single storey rear extensions. Rear conservatory – 50 Station Road**

Another amended parking plan has been submitted showing enough spaces to comply with the Quanton Neighbourhood Development Plan policy on parking. However front vehicle manoeuvrability remains a concern and whether cars will have to reverse onto the highway and/or block the vision splay.

### **8.4 Ref. 18/00040/REF Erection of up to 40 dwellings – 151 and land to the rear of 151 Station Road**

The appeal against refusal has been allowed.

### **8.5 Trail Flatt Farm Lee Road.**

Chairman's initials:

Date:

The chairman and clerk will attend the appeal hearing on 4 June 2019.

#### 8.6 Heritage Park Farm (formerly Orchard Farm) Blackgrove Road.

Awaiting advice from the landowner as to what pre-application information has been received from AVDC.

### 9. Clerks Report

#### 9.1 Upcoming dates and deadlines:

- S. Bucks DC HS2 Community Forum – 21 May (Denham)
- Unitary Design Workshop for Town & Parish Councils – 13 June (County Offices)
- BCC Parish Liaison Meeting -Weds 19 June (County Hall)
- TFB Conference – Weds 26 June (AVDC Gatehouse)
- Waddesdon LAF – Tuesday 2 July (Waddesdon CC)

#### 9.2 Correspondence

- Resident emails regarding lorry traffic through village particularly vehicles delivering to a site near Botolph Claydon.
- Email from resident regarding the vehicle vision splay at Blackgrove Road crossroads which had been raised with Bucks County Council.

#### 9.3 Bonfire & Fireworks Committee

The clerk had previously circulated a report on the meeting with the committee on 17 April 2019. It was agreed to proceed with the recommendation the committee pursue the permanent installation of the Quainton Beacon subject to planning consent being granted, and a final decision to proceed by the parish council.

9.4 The clerk wished it to be recorded that he is not a committee member and only attends their meetings when requested. The Bonfire & Fireworks committee are provided with advice from the clerk without prejudice.

#### 9.5 George & Dragon PH

A new right to bid form has been submitted to AVDC to re-record the public house and coffee room as an asset of community value.

### 10. Finance

10.1 Payments pending previously circulated	10.2 Receipts reported
£ 200.00 – Tree works (The Logs)	£ 3.84 – Bank interest (reserve account)
£ 233.61 – Parish phone bill	£ 1982.88 – BCC devolution payment
£ 1.76 – Allotment water supply (May)	£ 12845.00 – Precept
£ 278.77 – Clerks net salary (April)	£ 1727.85 – QMH loan payment
£ 185.20 – HMRC PAYE (April)	

**RESOLVED c/2019/17 to approve the payments pending as recorded above.**

#### 10.3 Bank Reconciliation (£)

Brought forward 2018/19	26636.56	Reserve account	21891.09
Receipts to date	16559.57	Current account	16537.99
total	<b>43196.13</b>	total	<b>38429.08</b>
Less payments to date	4767.05	Less paid not drawn	0
<b>Bank balance at 3 May 2019</b>	<b>38429.08</b>		<b>38429.08</b>

#### 10.4 General Reserve

The annual calculation (part of the budget setting process) to move monies into the reserve had been underestimated, and a further surplus will be added once reviewed by the clerk and Cllr Knox.

Chairman's initials:

Date:

## **11. Recreational Facilities**

11.1 Recreational report for May had been circulated.

11.2 Request from the Sports Committee to add the cutting of the sports field perimeter to annual grass cutting works. Cost to be confirmed for each cut to investigate the impact on the budget.

11.3 The kissing gate to replace the stile opposite the Old Schoolhouse has been installed, and thanks were recorded to the N. Bucks Ramblers volunteers.

11.4 A kissing gate request by the parish council to replace the stile on footpath next to the pumping station on New Road has been declined by the landowner.

11.5 The skate park ramps surfaces have been treated, but the contractor to be asked why the side panels have not been re-painted.

11.6 Cllr Heirons reported the tree on The Green by the bonfire area is deteriorating and may need to be removed.

## **12. Transport and Infrastructure**

12.1 The drain jetting at the bottom of Winwood Drive is still outstanding.

12.2 Cllr Evans reported on further discussions with a resident regarding a spring leak on Winwood Drive.

### **12.3 Thames Water Mains Replacement Works:**

- Mains pipes to be connected under The Green is still awaiting a start date.
- Walk around is scheduled for 29th May 2019 to agree remedial works required.
- Awaiting response to compensation letter sent to the CEO of Thames Water.

## **13. Business for next meeting**

- Review of accounting and governance statements for financial year end 2018/19
- To discuss Best Kept Village entry

## **Date of Next Meeting**

The next meeting will be held on **Thursday 13th June 2019 at 8pm** in the conference room at the **Memorial Hall Station Road Quainton.**

Being no further business, the chairman declared the meeting closed at 9.44pm.

Chairman's initials:

Date: