

## **QUANTON PARISH COUNCIL**

### ***Minutes of the ordinary meeting of the Council held on 10th September 2020***

***The meeting was held remotely via video and audio conferencing as allowed under The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police And Crime Panel Meetings) (England and Wales) Regulations 2020.***

#### **Present**

Cllrs Arthur Evans (chairman), Malcom Wearn, Nick Butler, John Knox, Michelle Thompson, Claire Lucas, Brian Fludgate (clerk), Tony Pacetti (clerk elect)

Buckinghamshire Council: Cllrs Ben Everett.

Invitees: Nicolette Smith, Warren Richards, Richard Vining, James Christopherson.

PCSO Danny Fahey (audio presence)

Members of the public 0.

#### **1. Chairman's Introduction**

The chairman welcomed all participants and directed how the meeting would be conducted.

#### **2. Apologies for Absence**

Cllr Scott Raven, Cllr Nick Heirons, Andrew Jones, Iain Macpherson.

#### **3. Declaration of Interests**

Cllr Claire Lucas re HS2

#### **4 Approval of Minutes**

The minutes of the last meeting had been circulated prior to the meeting and duly signed by the Chairman as a true and accurate record. Those Parish councillors present confirmed they had been both seen and heard.

**RESOLVED c/2020/26** to approve the minutes of the meeting held on 13th August 2020.

#### **5. Public forum and correspondence**

James Christopherson gave a briefing on the tennis club and planned improvements.

A paper outlining the key plans will be circulated to all members.

Warren Richards provided outline proposals for an alternative firework display to take place on Mill Hill on the 5th November and not on The Green which would attract too many members of the public in contravention to Covid-19 restrictions. It was also intended to light the beacon at 6.30 pm.

The parish council agreed in principle to the event taking place provided sufficient notice and communication to the public would make it clear this was a distanced event.

Email from a resident raising concerns of blocked footpath by cars bicycles and visitors to pub and tea room. Cllr Evans is making efforts to discuss the matter with the resident concerned.

Chairman's initials:

Date:

PCSO Danny Fahy provided an update on neighbourhood policing and advised his responsibilities now cover the Berryfields development.

### **6. Reported matters outstanding**

The light shield matter had now been resolved by the decision to place a permanent shield on one light in The Strand.

Cllr John Knox explained that it was difficult to rectify the problems in relation to flooding that was being experienced in Quainton because of the inability to secure resources and proper supervision from Transport for Bucks and he would pursue the matter further.

### **7. Transport and Infrastructure**

Cllr Knox further reported that Station Road South to the A41 is still planned to be closed from October until July of next year.

It was suggested the length of time these closures would take was unreasonable and that diversionary issues would create delays and some financial burden to those affected.

Cllr Wearn indicated that road signs in the area were confusing and seemingly contradictory in some areas of Quainton.

Nicolette Smith echoed this with especial reference to Edgcott Road.

Cllr Knox would take this matter up by letter to Buckinghamshire Council.

The Station Road railway bridge would not be repaired but a weight limit put on it.

Cllr Lucas pointed out that the blocked drains by the Winwood Almshouses had now been cleared.

The method of installing the Speed Indicator Device was being pursued by Cllr Evans and it was hoped that funding for the installation work may be secured from an offer of support from HS2 contractor Fusion.

Thames Water still had to repair the leak on Station Road/A41 and to clear blocked ditches.

Remedial works were still needed between 48-52 Station Road post the pipe burst in that area.

As well as reported under reported matters outstanding, the following TfB works had yet to be completed:

White lining to be put down at Station Road Crossroads

Station Road (A41 end) Water pooling on double bend to be eliminated.

Lower Street Awaiting drain jetting and gulley clearance.

Lower Street Re-set kerb set.

In respect of criminal damaged to signs etc., Cllr Wearn will meet with Danny Fahey, PCSO.

### **8. Buckinghamshire Council and Community Board Matters**

The next Board Meeting is scheduled for 24th September. Cllr Knox is a member of the Highways & Road Safety subgroup.

The consultation presently being undertaken for the public service protection orders would

Chairman's initials:

Date:

be unlikely to affect QPC as stated by the Parish Clerk as these related more to areas in and around Aylesbury. QPC would await any further developments.

### **9. Planning Matters**

There were no objections to Planning Applications for 21 and 23 Lower Street and Shepherds Close Barn, Shipton Lee. Barwood Homes had agreed to a Zoom meeting on 18th September in order that QPC and affected residents could discuss the latest plans submitted for the development at 151 Station Road.

The Government have issued a new white paper on the planning system and the clerk will draft a response.

### **10. Clerk's Report**

#### Clerk transfer of responsibilities.

Transition of role and responsibilities was continuing for the changeover by 1st October in readiness for the council meeting on 8th October.

#### Leases

The new lease for Upper Street Play Area has been received and extends for five years from 1st July 2019. The clerk recommended acceptance of the lease and make the statutory declaration in relation to LTA 1954 as for the previous lease.

**RESOLVED c/2020/27** to approve and sign the new Upper Street playground lease and LTA 1954 declaration.

The Winwood Almshouses Trust have offered an extension of the allotments lease for 5 years from 26th September 2019 with an increase of £50 to £200 per annum. The clerk has requested a reduction to £175 per annum in line with RPI.

#### National Salary Award

New salary and hourly rates for clerks have been agreed with effect from 1st April 2020.

**RESOLVED c/2020/28** to set the new clerk hourly rate at point SCP5 on the new national pay scales.

### **11. Finance**

The Monthly Financial Report and payments for review had been previously circulated.

It was agreed to accept the skatepark maintenance quote for protective metal sheeting on some ramps at a cost of £500.

Chairman's initials:

Date:

<b>Payments pending</b>		<b>Receipts Reported</b>	
To be authorised			
already paid		Bank interest (reserve account) 0.17	
OLB 418	Light shields	66.00	Allotment contribution 100.00
OLB 419	Signs	19.98	
To be authorised			
Not already paid			
OLB 420	Skatepark maintenance	850.00	
OLB 421	Maintenance costs	38.88	
OLB 422	Groundworks (Aug)	1248.00	
OLB 423	Clerk salary (Aug)	359.43	
OLB 424	PAYE (Aug)	239.20	
OLB 425	BMERC Access	30.00	
DD	Allotment water (Sept)	19.74	
DD	Streetlight supply (Aug)	52.17	
DD	Zoom conferencing (Sept)	14.39	
Total		<b>2,937.79</b>	Total <b>100.17</b>

**RESOLVED c/2020/29** to approve the list of payments shown.

**Bank Reconciliation (£)**

b/f bank balance end of 2019/20	(26,594.15)	Current Account Balance	( 8,869.75)
Receipts to date	(16,944.71)	Business Reserve	(21,939.06)
sub total	<b>(43,538.86)</b>	sub total	<b>(30,808.81)</b>
Payments to date	<b>12,730.05</b>	Payments not drawn	
Receipts not banked			
<b>Bank balance at 4th September 2020</b>	<b>( 30,808.81)</b>	Closing Bank Balance	<b>(30808.81)</b>

Chairman's initials:

Date:

**12. Recreational Activities**

The September recreational report from Cllr Lucas had been circulated.

The skatepark had been repaired and re-painted. It was reported usage of the skatepark has increased significantly.

The additional dog bin on Station Road had been installed

Fencing at entrance to Lee Road ground needs repair.

**13. Items of business for the next council meeting – 8th October 2020**

To commence the process for the 2021/22 budget and precept. To confirm working group members at the next meeting.

Being no further business, the chairman closed the meeting at 9.47pm

Chairman's initials:

Date: