

## QUANTON PARISH COUNCIL

### Minutes of the ordinary meeting of the Council held on 13th August 2020

The meeting was held remotely via video and audio conferencing as allowed under The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

**Present:**

**Parish Council:** Cllrs Arthur Evans (chairman), Nick Heirons, Malcolm Wearn, Nick Butler, John Knox, Michelle Thompson, Claire Lucas, Brian Fludgate (clerk) Tony Pacetti (clerk elect).

**Buckinghamshire Council:** Cllrs Ben Everitt, Scott Raven and invitees Andrew Jones, Iain MacPherson

**Members of the public:** 0

#### **1. Chairman's Introduction**

The chairman welcomed all participants and set out how the remote meeting would be conducted.

#### **2. Apologies for Absence**

None recorded.

#### **3. Declarations of Interests**

Cllr Lucas declared an interest in connection to HS2 matters and did not require a dispensation.

#### **4. Approval of Minutes**

The minutes of the last meeting had been circulated prior to the meeting, and duly signed by the chairman as a true and accurate record. Those parish councillors present confirmed they had been both seen and heard.

<b>RESOLVED c/2020/24 to approve the minutes of the meeting held on 9th July 2020</b>
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#### **5. Public Forum and Correspondence**

5.1 No matters had been raised by the public for discussion.

##### **5.2. Correspondence**

- Email from resident on HS2 works near Station Road which the clerk had addressed.
- Verbal request from resident to investigate the possibility of restoring the pond on The Green. It was decided not to pursue this matter until there was overwhelming support in the community. Previous public consultations had not generated much interest and some opposition.
- Contact form submitted by resident regarding shielding the LED street light at The Strand. The clerk has sent details of a shield and cost from the streetlight installer and recommended the works be set in place. However, Cllrs Knox and Heirons questioned the effectiveness of the proposed shield and whether the light splay would be adversely affected. It was agreed to first try a makeshift shield to see the results before committing to a permanent fitting.

#### **6. Reported Matters Outstanding**

##### **6.1 The Green Project**

Cllr Heirons had provided a written brief on matters to date. The issue of resident parking rights had been put on hold due to the pandemic lock down. Awaiting further advice from the now Buckinghamshire Council over whether the parish council may enforce the existing Byelaws as clarification is required to have informed discussions with The Green residents.

Chairman's initials:

Date:

## **7. Transport and Infrastructure**

### **7.1 Outstanding Transport for Buckinghamshire TfB works**

Still awaiting a date for the gully jetting at various points in the village which has led to areas of flooding during heavy rainfall. Cllr Knox will draft a full report to be forwarded to Cllr Raven to escalate within Buckinghamshire Council.

### **7.2 HS2**

Cllr Knox and the clerk had attended video calls with HS2 contractor Fusion and the last call focussed on the planned closure of Station Road South for road improvements, passing bays and new junction arrangements at the A41 end. This work could last for up to 10 months until July 2021. Further discussion with Buckinghamshire Council was planned to voice the parish council's concerns and question the necessity for a lengthy closure of the road and the inevitable disruption while road diversions are in place.

### **7.3 Freight Strategy Meeting**

Cllr Knox attended the first meeting on 10th August which is looking at the need to limit freight movements in a defined zone bounded by Waddesdon, Quainton, Westcott, Long Crendon, Shabbington, Haddenham and Bishopstone

### **7.3 Outstanding Thames Water Works**

- Re-instatement of the grass area at bottom of The Green has been deferred until the Autumn due to the dry conditions when a further remedial work inspection will be carried out.
- The hydrant sign in Church Street inappropriately installed on the roadside verge had now been re-located to a safer and less obtrusive position.

### **7.4 Other Works**

A report had been sent to Buckingham Council Fix My Street system regarding two parcels of land in the village that were cut and maintained by AVDC contractor John O'Connor but their contract had since been terminated. The areas are overgrown and need attention. Mr Macpherson advised he would try to assist in getting the works resolved.

## **8. Buckinghamshire Council – Community Board Matters**

8.1 The inaugural meeting of the Haddenham and Waddesdon Community Board was held remotely on 22nd July 2020 attended by Cllr Knox. The next Board meeting is scheduled for 24th September 2020. Cllr Knox will be part of a Highways and Road Safety sub group to address local issues, and the Freight Strategy sub group.

8.2 Cllr Raven urged residents to use the Covid-19 test sites now in place across Buckinghamshire should anyone suffer any Coronavirus symptoms.

## **9. Planning Matters**

9.1 There were no planning applications requiring determination or comment.

9.2 Awaiting the outcome of 2 applications as to whether they will be required to be called in to the Planning Committee being:

- 20/01260/ADP – 151 and land to the rear of 151 Station Road (40 dwellings)
- 20/00910/AOP – 135 Station Road (5 dwellings)

## **10. Clerks Report**

### **10.1 Clerk transfer of responsibilities**

Following the appointment of Tony Pacetti as the new clerk, remote meetings had taken place to start the transfer of knowledge and processes. It is planned to complete the clerk transition including all facilities by 1st October in readiness for the council meeting on 8th October.

## **11. Finance**

11.1 The August finance report had been previously circulated for review. Main expenditure was for social distancing signs and disinfectant equipment for the re-opening of the Upper Street play area.

Chairman's initials:

Date:

11.2 Payments pending previously circulated	11.3 Receipts reported
£ 29.95 – Disinfectant (play area)	£ 0.19 – Bank interest (reserve account)
£ 18.18 – Sign	
£ 54.00 – Covid-19 community leaflets	
£ 56.36 - Signs	
£ 19.74 – Allotment water supply (August)	
£ 288.45 – Clerks net salary (July)	
£ 192.80 – HMRC PAYE (July)	
£ 232.00 – Parish phone bill	
£ 52.17 – Streetlight supply (July)	
£ 776.40 – Cableway parts	
£ 19.99 – New home phone (clerk)	
£1320.00 – Groundworks (July)	
£ 21.90 – Sprayers (play area)	
£ 14.39 – Zoom conferencing	

**RESOLVED c/2020/25 to approve the payments pending as recorded. Counter signatories to be provided when physical arrangements allow.**

#### 11.4 Bank Reconciliation (£)

Brought forward 2019/20	26594.15	Reserve account	21938.89
Receipts to date	16844.54	Current account	11541.83
total	<b>43438.69</b>	total	<b>33480.72</b>
Less bank payments to date	9957.97*	Plus received not banked	nil
<b>Bank balance at 5th August 2020</b>	<b>33480.72</b>		<b>33480.72</b>
* excludes pending payments			

## **12. Recreational Facilities and Activities**

### 12.1 Recreational Report

The August recreational report had previously been circulated by Cllr Lucas covering the condition of facilities at the sports ground and playground.

12.2 The bi annual contractor visit to maintain the skatepark had not yet taken place and the clerk will pursue with the contractor. It was also agreed for Cllrs Butler, Lucas and the clerk to inspect the skatepark damage to ramps and decide whether the facility should be closed pending the contractor repairs.

12.3 The clerk advised planning permission has been sought to cut back a tree in the Upper Street play area which has caused damage to a neighbouring property.

12.4 A local landowner had donated three dog bins to the parish council. Two will be offered to other parishes, and it was agreed an additional bin will be installed on Station Road. Cllr Wearn will liaise with residents as to the bin location. The clerk will arrange with Buckinghamshire Council dog bin service to empty once per week.

Chairman's initials:

Date:

**13. Business for next meeting**

Being no further business, the chairman declared the meeting closed at 9.02 pm.

**Date of Next Meeting**

The next ordinary meeting will be held on **Thursday 10th September 2020**. Should the meeting need to be held remotely a time with connection details will be circulated within the statutory notice period.

Chairman's initials:

Date: