

## **QUANTON PARISH COUNCIL**

**Minutes of the ordinary meeting of the Council held at the Memorial Hall on 8<sup>th</sup> December at 7.30pm on 2022**

### **Present:**

Councillors: Nicolette Smith (Chairman), Martin Pacetti, Peter Woodliffe-Thomas, Katherine Richardson (Clerk).

Members of the public – 1

Public Forum – Discussion re planning application.

### **1. Chairman's introduction**

The Chairman welcomed everyone to the meeting.

### **2. Apologies for Absence**

***RESOLVED c/2022/57 to accept apologies from Cllr Macpherson, Cllr Butler and Cllr Weldon***

### **3. Declarations of Interests**

No declarations of interest were made.

### **4. Approval of Minutes**

The minutes of the previous meeting, had been circulated prior to the meeting, were duly signed by the Chairman as a true and accurate record.

***RESOLVED c/2022/58 to approve the minutes of the meeting held on 10 November 2022***

### **5.1 Buckinghamshire Council matters**

#### **Update from Cllr Macpherson**

- The HS2 Stakeholders group action log included updates on road closures, road conditions and proposed Greenway.
- Trail Flatt Farm – enforcement status ongoing.
- Still waiting for an update on the bus service. It had been over a year since the problems with the bus service had tried to be resolved.

#### **Update from the Local Area Technician**

- Patching work was continuing to repair the roads.

Chairman's initials:

Date:

- Drainage work along The Strand is outstanding due to needing to close the road to complete the works.

## **5.2 HS2 Matters**

- The Action Log from the HS2 Stakeholders meeting had been shared with Councillors. Network Rail had confirmed that the railway bridge would be replaced in November 2023.
- Large concerns re the condition and failing state of the roads. Increased complaints from residents.
- The Parish Council were still waiting for the final drawings for the road realignment from EKFB. An increased number of residents were requesting to see them.

## **5.3 TVP**

- The TVP update had been circulated to Councillors.

## **6. To Review Reported Matters Outstanding**

### **6.1 Bus Service**

- Issues with the bus service were ongoing. The bus service was being impacted by the number of road closures in place.

### **6.2 Station Road Bridge**

- The Parish Council had been informed by Network Rail that Station Road railway bridge would be replaced by November 2023.

### **6.3 Development at North End Road**

- The Parish Council had again contacted enforcement re the North End Road development. The concerns raised by the Parish Council and residents had been forwarded to the Case Officer.

### **6.4 Road conditions**

- The failing condition of the roads continued to be reported through Fix My Street.

## **7. Transport & Infrastructure**

- Covered under agenda items 5.1, 5.2 and 6.2.

## **8. Planning Applications**

- 22/03384/AOP - Littleton Manor Farm, Bicester Road, North West of Waddesdon Outline planning for 535 dwellings, primary school, hotel, health centre – The Parish Council had submitted a holding response
- 22/003921/APP - The Stables, Church Street - Demolition of existing structure and erection

of dwelling – objection - outside of the development boundary as stated in the Quanton Neighbourhood Plan.

- 22/03835/APP – 16 North End Road, Quanton – Erection of garage – no objection.
- 22/03782/PAPCR – Ladymead Farm, Denham - Determination as to whether prior approval in respect for highways, noise etc for conversion of commercial to 3 dwellings – no comment. Enforcement in place for other issues.

## **9. Community Action Group for right to bid for George and Dragon**

- The Community Action Group continued to meet. An update had been circulated.
- The recent leaflet drop had received a positive response from interested parties re buying shares.
- A presentation to the residents would be organised for the new year.

***RESOLVED c/2022/59 Councillors approved for CAG to become members of the Plunkett Foundation.***

## **10. Clerks Report**

### **10.1 Councillor vacancies**

- There was still 1 Councillor vacancy.
- A date for a Parish Council Surgery would be confirmed for the new year.

### **10.2 Other matters**

- Allotments – There was one plot available.
- Streetlighting – 2 of the three streetlights which had failed had been repaired. UKPN had been contacted re the 1 outstanding streetlight which was still not working.
- Training - The Clerk and Councillors continued to attend training.
- CHOW – An update had been circulated.
- Memorial Hall – The installation of the broadband had been delayed. It was hoped this would be resolved in January 2023.
- A resident had contacted the clerk re a survey of their house carried out by HS2. The resident had forwarded HS2 details to them for them to contact them.
- The hedge cutting/verge cutting/grass cutting contracts were due for renew. The Clerk was in the process of requesting quotes.
- Councillors had reviewed the structure of the Parish Council.

***RESOLVED c/2022/60 Councillors agreed for a Finance and HR Committee and a Sports and Recreation Committee to be formally added to the Parish Council's structure.***

- The Parish Council was waiting for an initial quote for the redevelopment of the area where the skate park is currently positioned. This would be discussed at the next meeting.
- An inspection of the Upper Street playground had been arranged. Any actions to be taken would be reported at the next meeting.

- The Fireworks Committee had confirmed that the Beacon would not be lit on the date of the King's Coronation in line with guidance issued.
- New SID poles had been installed.

## **11. Finance**

### **11.1 Payments for authorisation – November 2022**

11.2 Expenditure- payments pending previously Circulated		11.3 Income – receipts reported	
OLB631	B Fludgate	76.70	QMH – loan repayment
OLB632	Quainton Memorial Hall	18.00	-1,727.85
OLB633	Quainton Memorial Hall	64.00	-24.00
OLB634	Haddenham RIPPLE	200.00	Allotment rent
OLB635	Unipar Services	4,226.40	-230.00
OLB636	Plunkett Foundation	240.00	Allotment rent
DD	EE Limited	22.98	-12.64
OLB637	Castle Water	123.44	Interest
OLB638	RQ Graphix	1,500.00	-3,522.00
DD	Npower	51.50	BC -Sentinel Grant
OLB639	K Richardson	52.75	
OLB640	K Richardson	668.68	
OLB641	HMRC	167.60	
OLB642	J Godfrey	608.00	
OLB643	British Recycled Plastic	1,201.35	
OLB644	Bernwode Fruit Trees	128.00	
OLB645	SLN Aylesbury	2,034.00	
OLB646	Mediaport	222.00	
OLB647	Marsh Commercial	77.32	
OLB648	BALC 4257	45.00	
OLB649	BALC 4258	45.00	
OLB650	CHOW	28.80	

***RESOLVED c/2022/61 to approve the payments pending as recorded.***

### **11.2 Bank Reconciliation (£)**

Brought forward 2021/22	39221.59	Reserve account	21975.30
Receipts to date	37406.92	Current account	28575.33

Chairman's initials:

Date:

total	76628.51	total	50550.63
Less payments to date	26077.88	Plus received not banked	Nil
<b>Bank balance at 30 November 2022</b>	<b>50550.63</b>		<b>50550.63</b>

### 11.3 Budget 2023/24

- The third draft budget for 2023/24 was presented.
- Buckinghamshire Council had notified the Parish Council the precept for 2023/24.
- Clerk's salary and hours

***RESOLVED c/2022/62 Councillors approved the third draft budget for 2023/24***

***RESOLVED c/2022/63 Councillors approved the Clerk's pay scale in line with the national salary pay award and agreed for the Clerk's hours to be increased to up to 16 hours per week.***

### **12. Recreational Reports**

- S106 – There was S106 funding available and quotes for projects were in the process of being requested.

### **13. To record items of business for the next council meeting**

To be the Ordinary Meeting of the Council to be held on 12 January 2023 at 7.30pm.

Chairman's initials:

Date:

Chairman's initials:

Date: