

QUANTON PARISH COUNCIL

Minutes of the ordinary meeting of the Council held at the Memorial Hall at 8pm on 9th March 2022

Present:

Councillors: Nicolette Smith (Chairman), Nick Butler, Lee Whitlock, Ward Councillor Iain Macpherson, Brian Fludgate (acting clerk), Katherine Richardson (clerk elect).

Members of the public - 4

1. To Elect a Chairman

RESOLVED c/2022/09 Nicolette Smith was elected as Chairman.

The Chairman signed the declaration of acceptance.

2. Apologies for Absence

RESOLVED c/2022/10 to accept apologies from Councillor Sue Weldon

3. Declarations of Interests

There were no declarations of interest.

4. Approval of Minutes

The minutes of the previous meeting, had been circulated prior to the meeting, were duly signed by the Chairman as a true and accurate record.

RESOLVED c/2022/11 to approve the minutes of the meeting held on 17th February 2022

5. Public Forum

The following issues raised from the floor:

5.1 Residents reported that their homes were being structurally damaged by HGVs travelling along Lower Street. This was due to HGVs not being able to use the railway bridge along Station Road. Cllr Macpherson would follow up with Buckinghamshire Council. Potholes had been reported through Fix My Street by Cllrs Smith and Butler.

6. Buckinghamshire Council matters

6.1 *Boundary Commission consultation on ward constituencies*

Councillors to provide comments to the clerk to collate a response to the Boundary Commission.

6.2 *Current engagement with EKFB*

It was agreed for the Clerk to communicate with EKFB following the previous Chair's resignation until a new lead councillor is appointed.

Chairman's initials:

Date:

6.3 **Station Road configuration position**

The PC had not seen the final design for the reconfiguration of the new road on Station Road. Cllr Macpherson would email it to the councillors.

6.4 **Station Road crossroads position**

The PC was still waiting for feedback from the Police following the Highways Assessment on the safety of the crossroads.

6.5 **110 Station Road**

A resident's house and driveway had suffered flooding. It was agreed for Cllr Macpherson to contact Matt Whincup regarding clearing the road gulleys.

6.6 **Bus service and railway bridge developments**

- The HS2 road closures and weight limit on the railway bridge continues to affect the reliability of the 16 bus service. It was agreed for Cllr Macpherson to contact Buckinghamshire Council and Red Rose regarding using the Railway Centre as a turnaround point so the bus can service Station Road.
- Network Rail had responded to the PC's letter regarding removing the 3ton weight limit. They had confirmed that they did not have funding within their budget to repair the bridge. This continued to cause issues due to HGVs having to travel through the village. It was agreed for the Clerk to write to Greg Smith (MP).

6.7 **Trail Flat Farm – enforcement**

An assessment had been carried out in January 2022 and the PC were still waiting for a decision.

6.8 **Community Board**

- There were no Community Board items discussed.

7. Reported Matters Outstanding

7.1 **Councillor allocation of responsibilities**

- These would be agreed at the next meeting.

8. Transport & Infrastructure

8.1 **HS2 works**

Cllr Knox had provided a summary on HS2 and road issues circulated on 3 March 2022.

8.2 **Other**

- The Transport for Bucks stakeholder virtual event for the Aylesbury area is now scheduled for 22 March 2022 from 5.15pm-6.45pm.
- It was agreed to provide Cllr Macpherson with top 5 road issues in the village as identified

Chairman's initials:

Date:

by Cllr Knox so Transport for Bucks may focus on getting these resolved first.

8.3 Footpath alterations and traffic calming measures – Station Road

Barwood Homes had met with the Clerk and Cllr Weldon on 25 February 2022 to discuss the proposed traffic calming measures to be positioned outside the Old Farmhouse along Station Road. It was proposed for a build out to make the road single lane and for the footpath to be extended (outside The Old Farmhouse). The PC was waiting for the revised design for further comment.

8.4 Speed Indicator Device (SID) data recording and analysis

- The invoice from the SID supplier had been received and been paid. The PC was now waiting to be reimbursed from the HS2 Road Safety Fund.
- The poles for the SIDs would be installed before the 2 new units were delivered.
- The cost of the SIDs was £2,250 (6 visits a year to maintain the SIDs) with an additional one-off cost of £90 to access the more detailed downloaded data. The SIDs could hold 2 months of data.
- Cllr Whitlock had consulted with other parish councils about how they used the SID traffic data and concluded the information needed to be professionally analysed if proper use of the data may be achieved e.g. to evaluate the need for 20mph limits or confirm where speeding occurs.

RESOLVED c/2022/12 to approve the SIDs maintenance and data download service at a cost of £1,875 plus VAT plus £90 one off cost.

9. Planning Matters

9.1 Ref. 22/00647/APP – Erection of a beacon

The parish council had submitted its application.

9.2 Ref. 22/00765/HS2 – Approval of plans and variations

For information only as comments were not required.

9.3 Modified Neighbourhood Plan

- The Regulation 16 consultation ended on 28 February.
- There were two online responses from residents in support, and a further 7 emailed directly to Bucks Council.
- Of the 7 direct emails a further two were from residents with the rest from statutory consultees, Coal Authority, HS2, Natural England, Historic England and Thames Water.
- Bucks Council will seek a suitable independent examiner and consult the parish council before appointing.

Chairman's initials:

Date:

10. Clerks Report

10.1 Clerk transfer of responsibilities

- Training for the new Clerk had commenced. It was planned for the new Clerk to take over from 1 May 2022, possibly earlier.

10.2 Councillor vacancies

- There are currently 2 councillor vacancies and a further vacancy following the resignation of Cllr Knox on 8 March 2022. This has prompted a vacancy notice and provided there is no public request to Buckinghamshire Council to hold an election, the vacancy may be filled by co-option.

10.3 Correspondence

- Email from resident requesting clarification of points made in the Chairman's report in the February edition of Quainton News. Response provided.
- Email from resident regarding park safety. Response provided by Cllr Smith.
- Email from resident regarding concern of the building design of a new dwelling at Station Road Farm. Response provided by Cllr Knox and the developer concerned.

11. Finance

11.1 The March Finance Report had been previously circulated for review.

11.2 Payments pending previously circulated	11.3 Receipts reported
£ 25.00 – Q News advert	£ 0.17 – Bank interest (reserve account)
£ 36.00 – CPRE membership	£ 70.00 – Allotment rents
£ 50.00 – NALC training	£ 2,331,83 – VAT re-claim
£ 25.00 – CPRE donation	
£ 10.95 – Printer cartridge	
£ 7413.60 – SIDs	
£ 295.20 – Clerks salary (Feb)	
£ 196.80 – PAYE (Feb)	
£ 54.80 – Office expenses (Feb)	
£ 259.00 Planning fee (Beacon)	
£ 0.25 HMRC PAYE adjustment	

Chairman's initials:

Date:

£ 102 Litter bin (playground)	
£ 22.44 Parish mobile phone	

RESOLVED c/2022/13 to approve the payments pending as recorded.

11.4 Bank Reconciliation (£)

Brought forward 2020/21	33271.80	Reserve account	21942.20
Receipts to date	38798.74	Current account	22372.21
total	72070.54	total	44314.58
Less payments to date	27755.96	Plus received not banked	Nil
Bank balance at 4 March 2022	44314.58		44314.58

11.5 Quotes and donation requests

The Clerk would contact Mrs Willoughby re the litter picking equipment before any new equipment was purchased.

RESOLVED c/2022/14 to approve the request for funding £60 towards the cost of a bagpipe player during the Beacon lighting on 2 June 2022

11.6 Bank signatories

The new councillors, present at the meeting, provided specimen signatures and D.O.B. for the main bank account as these needed to be updated. The Clerk would request a specimen signature from Cllr Weldon.

12. Recreational Facilities

12.1 Recreational Reports

- Cllr Butler provided a report on ongoing activities such as more planting at the community orchard.
- The new litter bin for the children's playground had been ordered.
- The 6 monthly report was due for the checking of the playground equipment.
- The dog bin, opposite the sports field, had been reported as it was full.
- The wildlife garden fence needed to be fixed and contribute towards the cost.

Chairman's initials:

Date:

13. Business for next meeting

The Chairman's Annual Report.

Being no further business, the chairman declared the meeting closed at 10.26pm.

Date of Next Meeting

The Annual Meeting of the Parish Council next meeting would be held on 7 April 2022 at 7.45pm.

Chairman's initials:

Date: