

## **QUANTON PARISH COUNCIL**

**Minutes of the ordinary meeting of the Council held at the Memorial Hall at 8pm on 9th June 2022**

### **Present:**

Councillors: Nicolette Smith (Chairman), Nick Butler, Lee Whitlock, Martin Pacetti, Peter Woodliffe-Thomas, Katherine Richardson (Clerk).

Members of the public - 1

### **1. Chairman's introduction**

The Chairman welcomed everyone to the meeting.

### **2. Apologies for Absence**

***RESOLVED c/2022/23 to accept apologies from Ward Councillor Weldon***

### **3. Declarations of Interests**

Councillor Smith declared an interest in the new housing development in North End Road.

### **4. Approval of Minutes**

The minutes of the previous meeting, had been circulated prior to the meeting, were duly signed by the Chairman as a true and accurate record.

***RESOLVED c/2022/24 to approve the minutes of the meeting held on 12th May 2022***

### **5. Public Open Forum (15 minutes)**

The member of the public had no comments to make.

### **6. To Co-opt New Councillors**

Martin Pacetti and Peter Woodliffe-Thomas were co-opted as parish councillors and signed their declaration of acceptance.

### **7. Buckinghamshire Council matters**

#### **7.1 HS2 Matters**

- The Parish Council continued to attend regular meetings with EKFB.
- The EFKB bus had visited Quanton on 31 May 2022. Members of the local community and Councillors had visited the bus. It had provided an opportunity for the public to talk to EFKB

Chairman's initials:

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about any concerns they had as well as having the opportunity to see the plans for the realignment of the new road along Station Road.

## 7.2 Community Board

- The Community Board was holding a Community Board Engagement Event on 30 June 2022.

## 7.3 TVP

- The Clerk had met with TVP for an update. TVP reported no current concerns. There had been no further incidents reported for the Skate Park.

## **8. Reported Matters Outstanding**

### 8.1 Bus Service

- A revised bus timetable was in place however, the bus service continued to be unreliable. The bus contract was currently out for tender. Once the Parish Council had confirmation of who the new contractor would be they would arrange to meet with them to discuss the current issues.

### 8.2 Station Road Bridge

- The Station Road Bridge continued to have a 3 tonne weight limit. The impact of this was that there was increased traffic flow through the village, including a significantly high number of HGV vehicles. The Parish Council had written to MP Greg Smith.

### 8.3 White Hart Field Fencing

- Councillors agreed for the repair to the fencing at White Hart Field to go ahead. The grass area needed to be regularly cut. A volunteer would be sought to cut the grass in the first instance. If finding a volunteer to do this was unsuccessful, the Clerk would contact the grounds contractors quotes for the additional work.

<b><i>RESOLVED c/2022/29 for Mr Clarke to repair the fencing.</i></b>
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### 8.4 Neighbourhood Plan

The final version of the modified Neighbourhood Plan was in the process of being inspected. The examiner had completed his report and subject to some modifications as recommended the plan should be made. Councillor thanked the Quanton Neighbourhood Plan Steering Group who had worked extremely hard on the Neighbourhood Plan.

## **9. To approve the Annual Governance and Accountability Review**

### **9.1**

Chairman to sign explanation letter.

***RESOLVED c/2022/25 Chairman signed the explanation letter***

### **9.2**

Councillors to approve the Annual Governance Statement 2021/22.

***RESOLVED c/2022/26 Councillors approved the Annual Governance Statement for 2021/22***

### **9.3**

Councillors to approve Accounting Statements 2021/22.

***RESOLVED c/2022/27 Councillors approved the Accounting Statements 2021/22***

### **9.4**

Councillors to approve AGAR Risk Assessment.

***RESOLVED C/2022/28 Councillors approved the AGAR Risk Assessment***

## **10. Transport & Infrastructure**

### **10.1 SID installs – Cllr Whitlock**

- The Parish Council had made a HS2 funding bid for funding for the installation of 4 poles for 2 SIDs and had made a funding bid for funding to purchase a sentinel.

### **10.2 Fix My Street progress**

- Pot holes, problems with the traffic lights etc continued to be reported through Fix My Street.

### **10.3 HS2 funding bid application**

- See 10.1

Chairman's initials:

Date:

## 10.4 Other

- There had been no update re the widening of the road at the North End Road junction. The Clerk would follow up.

## 11. Planning Matters

### 11.1 **Ref- 22/01481/ALB – 16 The Green, Quainton - Replacement of rotten windows in rear extension of listed building**

- Councillors had no objections subject to the windows being replaced following the listed building guidance.

### 11.2 **Ref - 22/01459/PIP Permission in principle for site for one dwelling – Land at Doddershall**

- Councillors objected due to the proposed development being on 'green land' which does not comply within the Neighbourhood Plan.

## 12. Clerks Report

### 12.1 Clerk transfer of responsibilities

- The transfer of responsibilities to the new Clerk was complete. Councillors noted their thanks to Mr Fludgate who had supported the Parish Council as Clerk when there had been a vacancy. The new Clerk had started her CILCA training.

### 12.2 Councillor vacancies

- Due to the recent co-option of two new Councillors there was now 1 Councillor vacancy.

### 12.3 Other matters

- **North End Road Development** - Several residents had reported loud noise, music, swearing and contractors parking across driveways and blocking the road at and near the North End Road development. Residents had also reported concerns about the height of the new buildings. The Parish Council had contacted Buckinghamshire Council Planning Department to report the concerns.
- **Bus Service** – Several residents had contacted the Parish Council re their concerns about the unreliable bus service. See 8.1.
- **George and Dragon Pub** – The George and Dragon Pub had been listed for sale. Councillors agreed for the Parish Council to arrange a public meeting for 23 June 2022 at Quainton Memorial Hall to see if there was enough interest, from the local community to submit, an expression of interest for the Community Right to Bid to Buckinghamshire Council. This would give the local community an opportunity to put a bid together for the purchase of the pub. If there was enough interest a Community Action Group would be

formed to put the bid together. The deadline for the Parish Council to make an application for an expression of interest is 29 June 2022.

- **31A The Green (old butchers shop)** – Councillors agreed for 31A The Green, Quainton (old butchers shop) to be nominated as an asset of community value. The Clerk would complete the relevant form and submit it to Buckinghamshire Council.

**RESOLVED c/2022/30 to nominate 31A The Green as an asset of community value**

- **Councillor training** - Councillor Smith had attended 2 Councillor training sessions.
- **Allotments** - All allotments had now been rented out.

### **13. Finance**

13.1 The June 2022 Finance Report had been previously circulated for review.

<b>13.2 Payments pending previously Circulated</b>		<b>13.3 Receipts reported</b>	
DD N Power – streetlighting Apr	£48.84	Sports Club insurance	£216.00
DD EE Ltd	£22.98	Misc – allotments rent	£16.00
OLB576 PlaySafety	£84.00	Interest (reserve account)	£1.92
OLB577 Blades Turf Care	£599.20		
DD ICO	£35.00		
OLB578 RQ Graphix	£120.00		
OLB579 Castle Water	£217.53		
OLB580 B & FW Committee	£50.00		
OLB581 HMRC	£234.00		
OLB582 BMKALC	£350.00		
OLB583 BMALC	£40.00		
OLB584 Clerk salary (KR)	£347.21		
OLB585 Office expenses (KR)	£114.20		
OLB586 Clerk salary (BF)	£221.90		
OLB587 Office expenses (BF)	£87.05		

**RESOLVED c/2022/31 to approve the payments pending as recorded.**

### **10.4 Bank Reconciliation (£)**

Brought forward 2021/22	39221.59	Reserve account	21944.09
Receipts to date	17450.86	Current account	31991.72
total	<b>56672.45</b>	total	<b>53935.81</b>

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Date:

Less payments to date	2736.64	Plus received not banked	Nil
<b>Bank balance at 31 March 2022</b>	53935.81		<b>53935.81</b>

### 10.5 Quotes and donation requests

- A quote had been received for £2,200 to repair of the Skate Park. Councillors agreed for the work subject to the contractor, confirming in writing, that the repairs would fulfil the recommendations from the ROSPA report. It was hoped that the repairs would be completed before the summer holidays.

- **RESOLVED c/2022/32 Councillors agreed for the Skate Park to be repaired at a cost of £2,200**

### 10.6 Bank signatories

- The bank signatories had been submitted and the Clerk was waiting for confirmation from the bank.

### 14. Recreational Reports

- Cllr Butler had circulated his report.
- Members of the public had contact the Parish Council about Quainton Football Club. Cllr Smith would contact Mr Styles.
- More trees were being planted at the orchard and a plant audit had been carried out.

### 15. Business for next meeting

Being no further business, the chairman declared the meeting closed at 10.25pm.

### Date of Next Meeting

To be the Ordinary Meeting of the Council to be held on 14 July 2022 at 7.30pm.

Chairman's initials:

Date: